

8. EXEMPTIONS * Accelerate exemptions are conditional

Educational Details

Qualification title	Institution/University/ Professional body attended	Country of study	Length of course	Graduation year

9. COMMUNICATION AND MARKETING

This section sets out certain information and options on how ACCA may communicate with you, the types of materials which ACCA may send to you and the extent to which ACCA will discuss your details with certain third parties. By signing the declaration, you give your consent to ACCA using your data for the purposes and in the manner indicated in this section, except to the extent you opt out below or by logging into my ACCA.

Communications methods - ACCA may communicate with you by email, phone or by post using the contact details provided on this form or otherwise provided by you. Email is ACCA's preferred method of sending general correspondence, publications and promotional information.

ACCA promotional material - In order to assist you with your studies and help you to get the maximum benefit out of your course and ACCA's services, ACCA may send you promotional materials relating to ACCA services and events.

ACCA support - ACCA often communicates with employers to discuss membership improvements and ways in which ACCA can provide enhanced support towards both CPO and advancements through the ACCA Qualification. When communicating with employers it is often helpful to provide a list of names of those ACCA contacts who are working at that company.

Third party marketing material - ACCA would like to keep you informed of products and services from third party organisations that may be of interest, relevance or benefit to you in your professional/study capacity. All are strictly vetted and the mailing/email list is never given directly to the advertising party. All campaigns are carried out by ACCA or an ACCA approved agency.

☐ I do not wish to receive third party marketing materials.

Data protection

ACCA may use your personal data (provided on this form or otherwise collected during the course of your relationship with ACCA) in order to;

- administer your application and any subsequent ACCA membership
- administer and monitor exams, courses and experience (if applicable)
- send you publications and other communications (produced by ACCA)
- respond to enquiries and investigate complaints
- comply with ACCA's regulatory obligations

For more details on how we collect and use your personal data, please refer to our data protection notice, available at www.accaglobal.com/documents/protection_notice.pdf or alternatively contact ACCA using the details set out at Section 12.

10. DECLARATION STATEMENT

Read terms and conditions

I have enclosed all relevant details of my qualifications. I have disclosed details of any past events referred to in ACCA Byelaw 8. I agree that while I am registered with ACCA I will tell you about any event which may engage ACCA Byelaw 8 and make me liable to disciplinary action. I agree to comply with ACCA Charter, Byelaws, Regulations and Code of Ethics and Conduct from time to time in force.

I consent to ACCA processing my personal data as described under Section 9 (Communications and Marketing) above. I confirm that I have not previously been registered as a student with ACCA.

Signature

Date

11. SUPPORTING DOCUMENTATION

Please send us a copy of the following documents:

- ID/passport
- We require a clear head and shoulders picture of you. You are welcome to send an electronic picture as part of your application.